



ALBERTA
ENVIRONMENT AND PARKS

*Office of the Minister
MLA, Lethbridge-West*

ENVIRONMENT AND PARKS

*Provincial Parks Act
RSA 2000, Chapter P-35*

MINISTERIAL ORDER

12/2016

PROVINCIAL PARKS FEES ORDER 2016-1

I, Shannon Phillips, Minister of Environment and Parks, pursuant to Section 13(1)(b.1) of the *Provincial Parks Act*, hereby make the order in the attached Appendix, being the Provincial Parks Fees Order 2016 – 1.

Ministerial Order 14/2014 signed by the Minister of Environment and Sustainable Resource Development on February 12th, 2015 is repealed.

DATED at the City of Edmonton, in the Province of Alberta, this 1st day of April, 2016.

Shannon Phillips
Minister

Provincial Parks Act

FEES ORDER

2016 – 1

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Interpretation

- 1(1)** In this Order,
 - (a) “Act” means the *Provincial Parks Act*;
 - (b) “disposition” means a disposition as defined by the *Provincial Parks Act*;
 - (c) “fee range” means the scale that exists between a specified minimum amount and a specified maximum amount of a fee that may be charged;
 - (d) “mentally disabled group” means people in a camp program under the leadership of the Canadian Mental Health Association or a similar association approved by the Minister;
 - (e) “municipality” means a municipality as defined in the *Municipal Government Act*.
 - (f) “night” means, with respect to a permit that authorizes an activity for one or more nights, a period of time expiring at 2:00 p.m. on the expiry date of the permit, unless otherwise specified in the permit;
 - (g) “seniors group” means a group in which membership is restricted to persons who are 65 years of age or older and their spouses or adult interdependent partners;
 - (h) “student group” means students from an elementary, junior high or high school with their teachers and supervisors;

- (i) “written directive” means the directive approved by the Deputy Minister specifying fees that are to be set by written directive under this Order and/or providing further direction on how fees are to be determined, calculated or applied and/or providing any other direction regarding the payment of fees and related administrative procedures.
- (j) “youth organization” means a group of people who are
 - (i) under the age of 18 years,
 - (ii) members of a registered non-profit organization,
 - (iii) involved in an environmental education or outdoor recreation activity that is organized by that organization, and
 - (iv) accompanied on that activity by adult leaders of that organization.

(2) Words defined in the *Provincial Parks (General) Regulation* or the *Provincial Parks (Dispositions) Regulation* have the same meaning in this Order.

Federal Goods and Services Tax

2 The fees specified in this Order are exclusive of the federal goods and services tax except where specifically stated to be inclusive.

Provision for additional or alternative fees

3(1) A written agreement under the Act or a written directive may provide for different fees than are specified in this Order or fees that are not specified in this Order at all in respect of the subject-matter of the agreement or directive.

(2) Where a fee under this Order is to be specified by written directive, the Deputy Minister shall bring the fee to the notice of those likely to be affected by it by whatever means the Deputy Minister considers appropriate.

(3) Separate fees may be charged in respect of the provision of water, sewer, garbage collection, other utilities and other similar services provided by the Minister in a park or recreation area, and services that are incidental to such services, at the rates set by the Minister.

(4) Without limiting subsection (3), the fees set under that subsection may be different for different kinds of consumers and for different locations.

Provision for fee changes

4 Any amendments to this Order that occur during the term of a disposition currently in place, will apply to the disposition at the next billing which follows the approval of this Order.

Fees established under previous regulations, ministerial orders and agreements

5(1) All directives and written agreements purporting to be made under the *Fees Regulation* (AR 301/83), before its repeal, and all fees charged thereunder are validated.

(2) All directives and written agreements purporting to be made under all previous *Fees Orders* and all fees charged thereunder are validated.

Part 1

Disposition Fees

GENERAL

Bonus amount on tender

6 In addition to the fees otherwise payable under this Order, where a disposition is granted by public tender pursuant to section 5 of the *Provincial Parks (Dispositions) Regulation*, any bonus amount that is bid by the person submitting the tender will be accepted as an additional fee for the disposition.

Disposition fees generally

7 The fees referred to in sections 8 to 29 are the fees that must be paid in respect of dispositions granted under the Act.

Fees not specifically provided for

8 The fee payable in respect of any disposition entered into or issued under the Act for which no fee is specified in this Order is the fee specified by written directive, which fee must not be less than the fee for a comparable disposition under the *Public Lands Act*.

Fees for existing agreements on lands acquired for parks purposes

9 Where private lands are purchased or otherwise acquired for park purposes and have existing surface access or land use agreements that are being continued or replaced by dispositions or agreements under the Act and, if the fees, rent or other payments under that agreement are greater than the fees that would be payable for that activity under this Order, then that higher fee will continue to apply under the new disposition or agreement in place of the fee provided for under this Order.

Fees for dispositions granted to a municipality

10 Where a disposition or authorization is granted to a municipality for municipal water, sewage or municipal road right-of-way purposes, no fee will be assessed to the municipality in relation to that disposition or authorization.

ADMINISTRATIVE FEES

Application, renewal, amendment, or re-issue of a disposition

11 The fee payable in respect of any application, renewal, amendment or re-issue of any disposition is set out in Part 1 of Schedule 1.

Assignment of disposition or addition of lessees

12 The fee payable in respect of any assignment of a disposition or the addition of lessees is set out in Part 2 of Schedule 1.

Authorizations

13 The fee payable for a Temporary Field Authorization or Letter of Authority is set out in Part 1 of Schedule 1.

Exploration

14(1) The fees payable by the applicant in respect of an application or referral from another agency to conduct any type of exploration program is set out in Part 1 of Schedule 1 under "Application".

(2) The fees payable for each amendment to the exploration application or referral, which is initiated by the applicant after the initial application is submitted, is set out in Part 1 of Schedule 1.

Disposition digital mapping

15(1) The fee payable for digital mapping costs associated with all disposition applications, renewals, and replacements is \$125.

(2) The fee payable for digital mapping costs associated with disposition amendments is \$50.

Disposition Inspection

16 If any deficiency is noted during a first inspection and the deficiency is such that one or more subsequent inspections is or are required to ensure that the deficiency has been corrected, the fee for each subsequent inspection related to the deficiency is \$250 for the first three hours, and \$80 an hour for each additional hour of the inspection.

Reclamation certificate inspection

17 The administrative fee for a reclamation inspection and coordination for the provision of a reclamation certificate under the *Public Lands Act* is \$300.

Land use information search and routine disclosure

18 The administrative fee for conducting a land use information search, or routine disclosure, or both is \$100 for the first 2 hours, and \$50 an hour for each additional hour.

Damage assessments and deposits

19(1) A Timber Damage Assessment will be charged based on the estimated value of the timber that is removed from the land in connection with a disposition or authorization. The rate is based on Alberta Agriculture and Forestry's annual *Agriculture and Forestry Timber Damage Assessment Billing Rate Table*.

(2) A Construction Reclamation Deposit is required for any new application, or amendment or authorization which will create a new disturbance. The deposit must be paid prior to construction commencing and may be returned upon completion of the construction and an inspection which indicates that all of the conditions specified by the applicable disposition or authorization document have been satisfied. The Construction Reclamation Deposit shall not be less than \$5 000.

(3) A Reclamation Deposit is required for any new application, renewal or amendment, which will create a new disturbance. The deposit must be paid prior to construction commencing and may be returned at the expiry or termination of the disposition upon receipt of a reclamation certificate for the site, or on written notification from Environment and Parks that the site has been reclaimed to the applicable environmental standard. The Reclamation Deposit shall not be less than \$10 000.

ANNUAL or ADDITIONAL DISPOSITION FEES**Hay permit**

20 The fees payable in respect of a hay permit are

- (a) an application fee for first time applications,
- (b) annual permit fee,
- (c) \$15 for each ton of hay harvested.

Grazing disposition

21(1) The fees payable in respect of a grazing disposition are the amounts specified by written directive unless specified in Schedule 1.

(2) In specifying fees under subsection (1), the written directive may, without limiting that subsection,

- (a) set a standard fee per animal unit per month that applies
 - (i) to all grazing dispositions in all provincial parks and recreation areas, or
 - (ii) to all grazing dispositions in provincial parks and recreation areas in a geographical area specified,

or

- (b) set a fee per animal unit per month for each such disposition,
and
- (c) require that an additional fee be paid by disposition holders for range management services provided by the Minister related to the grazing activity.

(3) For the purposes of this section

- (a) a cow with or without a calf at foot is 1 animal unit,
- (b) a bull is 1 1/2 animal units,
- (c) a horse is 1 1/2 animal units, and
- (d) a yearling, a heifer or a steer is 2/3 of an animal unit.

Summer cottage lot or RV lot disposition

22 The fees payable in respect of a disposition for a summer cottage lot or RV lot are

- (a) all applicable administration fees, assessments, deposits or authorizations,
- (b) the annual fees specified for a summer cottage lot or RV lot as set out in Schedule 2.

Mineral surface disposition

23 The fees payable in respect of a mineral surface disposition are

- (a) all applicable administration fees, assessments, deposits or authorizations,
- (b) a one-time new disposition fee of \$1 500 payable on the initial issue of the disposition, unless it is the transfer of administration from a *Public Lands Act* disposition to a *Provincial Parks Act* disposition,
- (c) an annual rental fee of \$1 500 for each acre or part of an acre covered by the disposition.

Exploration

24 The fees payable in respect of an application or referral from another agency to conduct an exploration program are

- (a) all applicable administration fees, assessments, deposits or authorizations.

Pipeline disposition

25 The fees payable in respect of a pipeline disposition are

- (a) all applicable administration fees, assessments, deposits or authorizations,
- (b) an installation fee of
 - (i) \$1 500 per acre or part of an acre in the case of the first pipeline, and
 - (ii) \$500 per acre or part of an acre in the case of any related additional pipeline installed at the same time in the same trench,
 - (iii) \$1 500 per acre or part of an acre for a related additional pipeline installed at a later date in the same or expanded right of way resulting in a new disturbance or a re-disturbance.

Utilities disposition

26(1) The fees payable in respect of a utilities disposition are

- (a) all applicable administration fees, assessments, deposits or authorizations,
- (b) an annual rental fee in an amount, not to be less than \$50 per acre or part of an acre.

(2) Subsection (1) does not apply to a rural electrification association or a gas cooperative.

Miscellaneous permit

27 The fees payable in respect of a miscellaneous permit are

- (a) all applicable administration fees, assessments, deposits or authorizations,

- (b) an annual rental fee equal to 1/2 of what would be payable as an annual fee if the disposition were a miscellaneous lease.

Miscellaneous lease

28(1) The fees payable in respect of a miscellaneous lease of land or, if applicable, of buildings and improvements without land are

- (a) all applicable administration fees, assessments, deposits or authorizations,
- (b) an annual fee of
 - (i) 10% of the market value of the land for the first acre or part of an acre and 6% of the market value for the remaining area, where the lease is for residential purposes,
 - (ii) 10% of the market value of the land on which improvements are located and 6% of the market value of the remaining land where the lease is for commercial purposes,
 - (iii) 6% of the market value of buildings and improvements where the lease does not include land, or
 - (iv) notwithstanding subclauses (i), (ii) and (iii), 1% of the market value of the land where the lease is to a non-profit organization.

(2) For the purposes of subsection (1) (b), the market value of the land may be determined, at the Minister's option,

- (a) by reference to the valuation assessed by the relevant municipality for property tax purposes, or
- (b) by an appraisal, or
- (c) by some other determination of market value effected by or on behalf of the Minister.

(3) The annual fee for a miscellaneous lease for a commercial telecommunications tower site shall be the market value of the land and the value of the opportunity to operate a tower at that location.

Licence of occupation

29(1) The fees payable in respect of a licence of occupation are

- (a) all applicable administration fees, assessments, deposits or authorizations.
- (b) an annual base fee of not less than \$25, and
- (c) an additional annual fee calculated in accordance with the following:

Drainage or Irrigation Ditch - per acre or portion thereof	\$50
Commercial Pier – per pier	\$100
Non-commercial Pier – per pier	\$50
Roadway – not exceeding 15 metres wide – per kilometre or portion thereof	\$10
Roadway – more than 15 metres wide but not exceeding 18 metres wide – per kilometre or portion thereof	\$15
Roadway – more than 18 metres wide	\$20
Waste disposal site - per acre or portion thereof	\$1 500
Water intake site – per site	\$50
Commercial water line – per acre or portion thereof for the first pipeline	\$150
for any additional pipeline	\$50
Non-commercial water line	Same fees as for a roadway
Commercial water well – per acre or portion thereof	\$1 500
Non-commercial water well – per acre or portion thereof	\$25

- (2) The fees payable in respect of a licence of occupation for a trapper's cabin are
- (a) all applicable administration fees, assessments, deposits or authorizations,
 - (b) an annual land use fee of \$25, unless the Minister has waived the annual fee.

Easement or right-of-way

30 The fees payable in respect of an easement or right-of-way where the use is other than a public use are

- (a) all applicable administration fees, assessments, deposits or authorizations,
- (b) an annual fee of \$25 per acre or portion thereof.

Sand and gravel

31 The fees payable in respect of a surface material lease are

- (a) all applicable administration fees, assessments, deposits or authorizations,
- (b) exploration fee,
- (c) annual fees as specified by a written agreement or written directive.

Part 2

Recreation Service Fees

GST and other charges

- 32** Any fee or fee range specified in this Part is
- (a) inclusive of the federal goods and services tax, and
 - (b) exclusive of fees under section 30.

Fee range generally

33 Whether a park or recreation area or facility in a park or recreation area is wholly or partially operated, maintained or provided by the Minister or by a person who has entered into an agreement with the Minister, the Minister or that person may charge recreation service fees only within the fee range specified in this Part.

Fee range for permit

- 34** The fee range for a permit
- (a) to use a group area for day use is \$50 to \$88 per day,
 - (b) to camp in a group area per night is the fee established by written directive,
 - (c) to occupy a campsite in a campground other than a back-country campground is \$5 to \$26 per night, and
 - (d) to occupy a campsite in a back-country campground is \$12 per night for each person who is 16 years of age or older.

Fees for hook-ups, showers, firewood and corrals

- 35** The fee for the provision of services at a campsite or group area shall, effective July 14th, 2016, be:
- (a) \$7 for electrical hook-up per night per camping accommodation unit,
 - (b) \$7 for pressurized water hook-up, sewer hook-up or showers that are not coin operated per service per night per camping accommodation unit, and
 - (c) \$7 for the use of horse corrals per night per animal.
- (2)** The cost of firewood shall be set by written directive.

Camping vouchers

36 Complimentary camping vouchers may be issued in accordance with the conditions and procedures specified by written directive.

Waiver of fees

- 37** Any applicable fee under Part 2 may be waived if a person
- (a) is, without receiving remuneration, engaged in an approved program to enhance public awareness of a social, natural heritage or environmental issue, or
 - (b) is a volunteer performing duties related to the operation or benefit of a park or recreation area.

Fee discounts

38 Mentally disabled groups, seniors groups, student groups and youth organizations are entitled to a discount of not less than 50% of the regular camping fee portion charged for the use of any group area from Monday to Thursday, except on a statutory holiday.

Fees for guide and instruction permits

39 The fees for guiding and instructing permits are the fees set by written directive which may

(a) provide for fees in respect of permits authorizing persons to act as guides or to conduct courses of paid instruction in outdoor activities in parks and recreation areas,

and

(b) for that purpose, classify such permits and provide for different fees for different classes.

Reservations

40 Reservation fees and related administrative fees may be established by written directive.

Special events

41 The fees for special events in parks and recreation areas are the fees specified by written directive.

**SCHEDULE 1
ADMINISTRATIVE FEES**

PART 1

APPLICATION, RENEWAL OR AMENDMENT OF DISPOSITION OR AUTHORIZATION

Category	Application	Renewal/Amendment
Industrial		
Licence of Occupation (PLC),	\$900	\$400
Easement (PEZ),	\$900	\$400
Pipeline Agreement (PPA),	\$900	\$400
Mineral Surface Agreement (PMS)	\$900	\$400
Miscellaneous Lease (PML)	\$1800	\$400
Sand & Gravel		
Surface material lease (PSM)	\$1100	\$400
Exploration	\$525	\$400
Utility		
Licence of Occupation (PLC),	\$900	\$400
Easement (PEZ),	\$900	\$400
Pipeline Agreement (PPA),	\$900	\$400
Miscellaneous Lease (PML)	\$1800	\$400
Commercial		
Licence of Occupation (PLC),	\$900	\$400
Easement (PEZ),	\$900	\$400
Pipeline Agreement (PPA),	\$900	\$400
Miscellaneous Lease (PML)	\$1800	\$400
Non-Commercial		
Licence of Occupation (PLC),	\$900	\$400
Easement (PEZ),	\$900	\$400
Pipeline Agreement (PPA),	\$900	\$400
Miscellaneous Lease (PML)	\$900	\$400
Agriculture		
New Application (Grazing or Haying permit)	\$25	n/a
Haying Permit (PHP)	\$25	n/a
Grazing Permit (PGP)	\$25	n/a
Miscellaneous Permit (PMP)	\$50	n/a
Trapping		
Licence of Occupation (PLC)	\$25	\$25
Authorizations		
Parks Temporary Field Authority (PTA)	\$50	n/a
Parks Letter of Authority (LOA)	\$50	n/a

PART 2

ASSIGNMENT OF DISPOSITION OR ADDITION OF LESSEES

Disposition Type	Assignment/Addition of Lessee
Industrial	For multiple disposition assignments, the fee will be \$3150, including the first disposition, and \$400 for each additional disposition.
Sand & Gravel	
Utility	
Commercial	
Non-Commercial	
Cottages	

**SCHEDULE 2
SUMMER COTTAGE LOT OR RV LOT FEES**

PART 1

**Annual Summer Cottage Lot Lease Fees at
Beauvais Lake Provincial Park, Crimson Lake Provincial Park, Dillberry Lake Provincial Park, Gooseberry
Lake Provincial Park, Kinbrook Island Provincial Park, and Winagami Lake Provincial Park**

Leases Eligible for Fee Review	Annual Fee as of August 1, 2016	Annual Fee as of August 1, 2017	Annual Fee as of August 1, 2018	Annual Fee as of August 1, 2019	Annual Fee as of August 1, 2020
Annually	\$720	\$840	\$960	\$1,080	\$1,200
Between August 1, 2016 to, July 31, 2017	\$720	\$840	\$960	\$1,080	\$1,200
Between August 1, 2017 to, July 31, 2018	\$600	\$840	\$960	\$1,080	\$1,200
Between August 1, 2018 to, July 31, 2019	\$600	\$600	\$960	\$1,080	\$1,200
Between August 1, 2019 to, July 31, 2020	\$600	\$600	\$600	\$1,080	\$1,200
Between August 1, 2020 to, July 31, 2021	\$600	\$600	\$600	\$600	\$1,200

PART 2

**Annual Summer Cottage Lot Lease Fees at Cypress Hills Provincial Park - Elkwater Townsite, and
Annual Summer Cottage Lot and RV Lot Lease Fees at Oldman Dam Provincial Recreation Area**

Leases Eligible for Fee Review	Annual Fee as of August 1, 2016	Annual Fee as of August 1, 2017	Annual Fee as of August 1, 2018	Annual Fee as of August 1, 2019	Annual Fee as of August 1, 2020
Annually	\$840	\$980	\$1,120	\$1,260	\$1,400
Between August 1, 2016 to, July 31, 2017	\$840	\$980	\$1,120	\$1,260	\$1,400
Between August 1, 2017 to, July 31, 2018	\$700	\$980	\$1,120	\$1,260	\$1,400
Between August 1, 2018 to, July 31, 2019	\$700	\$700	\$1,120	\$1,260	\$1,400
Between August 1, 2019 to, July 31, 2020	\$700	\$700	\$700	\$1,260	\$1,400
Between August 1, 2020 to, July 31, 2021	\$700	\$700	\$700	\$700	\$1,400

PART 3

Annual Additional Fees for Cottage Lot and RV Lots listed in Parts 1 and 2 of Schedule 2

Acreage and Waterfront Footage Fees	Annual Fee as of August 1, 2016	Annual Fee as of August 1, 2017	Annual Fee as of August 1, 2018	Annual Fee as of August 1, 2019	Annual Fee as of August 1, 2020
Additional fee, if applicable, for each additional acre, or part of an acre, for lots exceeding one acre	\$200	\$200	\$200	\$200	\$200
Additional fee, if applicable, per frontal foot for waterfront lots.	\$4	\$4	\$4	\$4	\$4